



**Director/ Senior Director, Awards
Washington, D.C.**

About ULI

The Urban Land Institute (ULI) is a renowned, member-driven global organization dedicated to advancing its mission of providing leadership in the responsible use of land and creating and sustaining thriving communities worldwide. Headquartered in Washington, D.C., ULI operates in three regions globally – the Americas (North and South Americas), Europe, and Asia. The Institute maintains offices in more than 50 U.S. cities along with Hong Kong, London, Frankfurt, and Toronto, and is organized into 57 location-based District Councils and 49 Product Councils focusing on more than 30 industry sectors and subject matter areas reflecting the interests and expertise of ULI members.

ULI has more than 40,000 members worldwide who represent a broad cross-section of real estate development and land use disciplines ranging from commercial, residential, and affordable housing development, to real estate finance and investment, resilience and sustainability, land use policy and regulation, urban planning, and other related disciplines within the public, private, and nonprofit sectors. As such, ULI represents the oldest and largest network of multidisciplinary real estate and land use experts in the world, and one of the world's most respected and widely referenced authorities on urban planning, growth, and development.

At its core, ULI is the sum of its members, who themselves deliver the ULI mission, positively shaping the future of real estate and land use disciplines in ways that help create and sustain thriving communities and lead to the development of built environments that better serve more people. ULI members include real estate developers, builders and owners, finance and investment professionals, auditors and accountants, brokers and consultants, real estate attorneys, architects, engineers, urban planners, public officials, quasi-public economic development agencies, and academicians.

The breadth of expertise of ULI members is an important and unique element of its value to members and to the communities ULI serves through the activities of its members. In fact, ULI's strength lies in its ability to leverage the intellectual and experiential capital of its members and facilitate the open and informed exchange of ideas for the benefit of members and communities alike. In fact, the Institute's unique value is reflected in the connections among members at all levels of the organization, along with the opportunity to create even greater connections through technology and an evolving culture increasingly focused on the open source creation, curation, and sharing of information, research, and expertise within ULI and among ULI members.

For more about ULI, including a full list of employee benefits please, visit www.uli.org.

ULI's Mission Commitments

Being a real estate and land use-based education and research institute, ULI provides educational programming, publications, applied research, symposia, forums, professional meetings, and advisory services. ULI is committed to:

- Bringing together leaders from across the fields of real estate and land use policy to exchange best practices and serve community needs;
- Fostering collaboration within and beyond ULI's membership through mentoring, dialogue, and problem solving;
- Exploring issues of urbanization, conservation, regeneration, land use, capital formation, and sustainable development;
- Advancing land use policies and design practices that respect the uniqueness of both the built and natural environments;
- Sharing knowledge through education, applied research, publishing, and electronic media; and
- Sustaining a diverse global network of local practice and advisory efforts that address current and future challenges.

ULI America's New Strategic Plan

As ULI evolves beyond its 80th anniversary, the Institute is focused on inspirational renewal. Member development, member engagement, and member impact are the touchstones of the new Strategic Plan for the Americas. Accordingly, the Institute is focused on: (i) delivering, through its members, more of its mission of helping create and sustain thriving communities; (ii) increasing the measurable impact the Institute has on the communities it serves; (iii) remaining the leading cross-disciplinary land use association; and (iv) cultivating the professional development of a broader, more diverse cross-section of members and future real estate industry leaders.

ULI Awards, Honors and Competitions

For decades, the Urban Land Institute has set the standard in recognizing outstanding real estate development projects, related programs, and visionaries in urban development. ULI's awards programs are highly selective and provide a prestigious reference for professionals involved in the built environment. Winners and finalists benefit from worldwide recognition among influential leaders in fields related to real estate and urban development.

ULI recognizes a wide range of project types, sizes, and initiatives in its award programs—from housing to commercial and mixed-use development and new communities, from open spaces to policy initiatives, and both profit and nonprofit.

Projects are judged by teams of experts tailored to the requirements of each awards program. These multidisciplinary groups of experts typically include developers, planners, architects, public officials, community representatives, and other professionals as required by the award criteria.

The Opportunity

The Director/ Senior Director, Awards will be responsible for overseeing the entire portfolio of ULI awards and competitions, including — but not limited to — the ULI Hines Student Competition, the J.C. Nichols Prize for Visionaries in Urban Development, the ULI Global Awards for Excellence program, the ULI Urban Open Space Award program, the Jack Kemp Excellence in Affordable and Workforce Housing Awards, and the Robert C. Larson Housing Policy Leadership Awards. The Director/ Senior Director, Awards also provides strategic direction for any additional awards programs that are developed internally and through District Councils. He/ she will be responsible for coordinating research and managing products that are an outgrowth of awards and competitions, as well as supporting related events and partnerships.

Specific Responsibilities

- Responsible for all aspects of the ULI Hines Student Competition—from choosing the site to developing the brief to working with the jury. Responsible for all print and web material related to the competition, overseeing the application process, organizing jury meetings, working with logistics associate to ensure appropriate competition day preparations, and working with the marketing and strategic communication staff.
- Manages the day-to-day responsibilities of the ULI Urban Open Space Award, and the ULI Global Awards for Excellence cycles. Duties include managing the application process, organizing jury meetings and award ceremonies, overseeing the preparation of briefing materials, contracting with outside vendors for award procurement and video production, support marketing and promotion, developing programming for ULI national meetings that features the projects and issues from the various awards programs; and writing and production of yearly awards book(s) as well as other related knowledge products when applicable.
- Provides strategic direction and other assistance as needed for awards programs that are developed and managed by other centers (such as the Kemp and Larson awards) and any new programs developed.
- Works with the District Councils and other ULI groups as needed to provide strategic direction for the development and implementation of new or existing awards programs. Develops a process for cataloguing the historical information for all the awards programs at ULI—including history of winners, images, and jury data.
- Oversees the development and production of ULI books and materials developed that are related to the awards and competition programs. Duties could include writing original content, editing manuscripts, and overseeing the copy editing, layout, and printing of ULI publications.
- Oversees the JC Nichols Prize for Visionaries in Urban Development. Duties include supporting the Management Committee and Jury groups, preparing briefings and support documentation, monitoring and curating the process of nominations, support of laureate recognition, and coordination with other ULI department of the different associated events.

Professional Skills and Qualifications

- Master's degree in real estate, landscape architecture, urban planning, public administration, or related degree.
- Seven to ten years of experience in the fields of landscape architecture, urban planning, real estate, urban development, or related field.
- Knowledge of and experience in landscape architecture, urban planning, real estate development, and general urban issues.
- Ability to work independently and tackle new topics through research and collaboration with experts in the field.
- Ability to manage an Associate staff member.
- Ability to organize and refine awards processes and procedures, and work with legacy intake system --working with large quantities of on-line applications and submissions, tracking and disseminating submissions to jurors in a short amount of time.
- Ability to work collaboratively with senior staff, Key Leaders, and ULI Members.
- Ability to build relationships internally across ULI departments and externally with members.
- Familiarity working with files in layout, image editing, and visual presentations.
- Familiarity with digital content management systems and publications.
- Excellent written and oral communications skills
- Ability to manage several projects at once, adhering to strict published deadlines.
- Ability to push programs forward with a sense of resiliency.

To Apply

Expand HR Consulting has been retained to assist ULI with this search. Please submit your resume and letter of introduction to Erica Thomas, Human Resources Consultant, ethomas@expandhr.com subject line "Director/ Senior Director, Awards". A list of ULI's employee benefits can be found at <http://uli.org/about-uli/career-opportunities/benefits/>.
EOE/m/f/d/v